

CASE School District Agreement

The following agreement is to be completed by the teacher and school administration for participation in a CASE Institute professional development session. CASE is committed to ensuring that teachers and schools are supported in their efforts when adopting CASE curriculum resources. The following agreement ensures the communication of expectations required to make the CASE experience successful for all involved.

Teacher Responsibilities at CASE Institute

- Demonstrate a professional attitude during the institute that provides for the maximum effectiveness of learning
- Complete assigned tasks as instructed by the CASE Institute facilitators to meet the requirements of the CASE Institute
- Complete assignments at a satisfactory level according to the judgment of the CASE Institute facilitators
- Participate in **all** sessions according to the schedule provided by the CASE Institute facilitators

Administrative Responsibilities at local site

- Provide resources for teacher's participation in the CASE Institute professional development
- Provide equipment and supplies for instruction related to CASE curriculum as recommended by CASE
- Adapt course scheduling to promote adequate student enrollment and class time for CASE courses.

Please complete **all shaded sections** before printing the agreement. Once all shaded information is added, print the agreement and obtain signatures. This agreement will serve as a contract among CASE, the teacher, and their respective school administration.

Return this form to: Miranda Chaplin
NAAE/ CASE Administrative Assistant
300 Garrigus Building
Lexington, KY 40546

Fax: (859)323-3919

Or, scan and email to: miranda.chaplin@case4learning.org

CASE School District Agreement

CASE Course Attending: **AFNR** **ASA** **ASP**

Name of School:					
Mailing Address:					
Mailing Address:					
City:		State:		Zip:	

Teacher Information

First Name:		Last Name:	
Phone:		Email:	

Area(s) of teacher certification:

Agricultural Education	Alternatively Certified	Biology
Vocational Education	Other Science	Other

By signing this agreement, I accept the responsibility and I agree to the following:

- Demonstrate a professional attitude during the institute that provides for the maximum effectiveness of learning
- Complete assigned tasks as instructed by the CASE Institute facilitators to meet the requirements of the CASE Institute
- Complete assignments at a satisfactory level according to the judgment of the facilitators
- Participate in **all** sessions according to the schedule for the CASE Institute

I understand that CASE will not grant me certification for my unsatisfactory participation outlined above and I will not receive the CASE curriculum because of inadequate understanding of the materials.

*Teacher Signature: _____ Date: _____

Administration Section

By signing this agreement, I understand the requirements that my teacher must complete during the CASE Institute. I agree to support the teacher and the implementation of CASE curriculum by providing the following requirements:

- Resources for my teacher's participation in the CASE Institute
- Equipment and supplies for instruction related to the curriculum as recommended by CASE
- Adapting course scheduling to promote adequate student enrollment and class time for the CASE course

I understand that students will not be CASE certified in the future if CASE program requirements are not provided for proper instruction. CASE certification will be critical for our students to receive articulation credit and participate in program of study examinations.

*Principal Signature: _____ Date: _____

First Name:		Last Name:	
Phone:		Email:	

*Superintendent Signature: _____ Date: _____

First Name:		Last Name:	
Phone:		Email:	