

Field Test Site Application Animal and Plant Biotechnology (APB)

The introduction of a new CASE course requires several steps. After the course is developed, it is field-tested to check for appropriateness, accuracy, and time allocation to determine if enough time has been established for the information in the course to be adequately taught.

In addition, field-testing a course provides an opportunity to validate the course and to inform the designers of the curriculum about potential areas of concern that may not have been recognized during development stages.

The field test is completed by Field Test teachers who agree to teach the course following the draft curriculum and provide feedback for necessary changes. Teachers and schools that agree to field test a course are acknowledging their awareness of the following aspects of a course being field-tested:

1. The course is in draft format and will be revised during the time of the field test based on feedback received from the field test sites. NOTE: A draft curriculum means it may not necessarily include everything expected from a fully developed CASE course.
2. All field test sites are expected to provide feedback in order to support the final revision process.
3. All teachers who will teach the new course must complete a CASE Field Test Institute for the new course prior to conducting the field test.
4. Equipment and materials required to implement the course will be identified in a specialized purchase manual*. Purchase of equipment and materials will be the responsibility of the field test school. The specialized manual will be updated and refined based on feedback from the field test.

***APB Field Test Purchase Manual**

All CASE courses have specific equipment needs and supplies requirements to adequately provide instruction. A Purchase Manual will be provided to field test sites to prepare for implementation of APB. This manual will be made available by April of the year prior to the field test. When the APB course is officially published, a final purchase manual will include the new course equipment and materials requirements reflecting the changes from the field test. The most current purchase manuals are available on the CASE website at www.case4learning.org.

APB Field Test Institute Schedule for 2012:

Iowa FFA Enrichment Center

Dates: June 11-22, 2012

Location: Ankeny, Iowa

Rutgers University held at Northern Burlington County High School

Dates: July 29-August 9, 2012

Location: Columbus, New Jersey

Application Process

Because new courses have limited availability for field test participation, field-testing of CASE courses is a competitive application process. The completion of the application process does not automatically imply a school or teacher is chosen as a field test site.

Applications will be reviewed at the beginning of each month for acceptance. Priority for acceptance is as follows.

- Current CASE teachers, New Jersey and Missouri teachers
- Teachers from original funding states
- Date of application

Registrants will be accepted in that order on the first of each month until all seats are full. There will be a wait list in case of cancellations.

Application Procedure

1. A teacher and administration officials completes the field test application which also serves as the school district agreement.
2. After completing the application, the school submits the application to the CASE Administrative Assistant.
3. The teacher completes an online registration for the field test CASE Institute he or she plans to attend.
4. Proof of funding for professional development in the amount of \$2500 in the form of a school purchase order or other approved account.
5. CASE staff will notify the school acknowledging status of a complete application. An application is not considered complete until both items have been received.

Return application to: Miranda Chaplin
NAAE/CASE Administrative Assistant
300 Garrigus Building
Lexington, KY 40546

Fax: (859)323-3919

Or, scan and email to: miranda.chaplin@case4learning.org

CASE APB Field Test Site Application

The following application is to be completed by the teacher and school administration that are responsible for providing necessary support for the site to be successful in the CASE APB field test. **Both the teacher and administration MUST agree to all of the terms of field-testing in order to be considered as a field test site.**

**Please complete all shaded sections before printing the application. Once all shaded information is added, print the application and obtain signatures. This application will serve as a contract among CASE, the teacher, and their respective school administration.

Name of School:

Teacher Section *Please provide information about the teacher below:*

First Name:		Last Name:			
Mailing Address:					
Mailing Address:					
City:		State:		Zip:	
Phone:		Email:			

Current CASE certifications: **AFNR** **ASA** **ASP** **None**

Area(s) of teacher certification:

Content area knowledge:

Other relevant expertise that may be important for CASE staff to consider:

Explain why you would like to field test the APB course:

By signing this application, I accept the responsibility and agree to perform the following requirements:

- Successfully complete the APB Field Test Institute professional development
- Teach the APB course materials as recommended by CASE
- Complete regular evaluations of APB lessons and provide feedback for revisions to CASE staff as requested

*Teacher Signature: _____

Date of Signature: _____

Building Principal Section

First Name:		Last Name:	
Phone:		Email:	

By signing this application, I understand the requirements that my teacher must complete during the APB field test. I agree to support the teacher and the APB field test by providing the following requirements:

- Resources for my teacher's participation in the APB Field Test Institute professional development
- Equipment and supplies for instruction related to APB as recommended by CASE
- Ensure my teacher has other necessary support for a successful field test, such as adequate student enrollment and course scheduling

*Principal Signature: _____

Date of Signature: _____

District Superintendent Section

First Name:		Last Name:	
Phone:		Email:	

I agree to support my teacher and building principal in their efforts to complete a successful field test for the CASE Introduction to APB course.

*Superintendent Signature: _____

Date of Signature: _____